



**ESWAR COLLEGE OF ENGINEERING.
NARASARAOPET**

Approved by AICTE, New Delhi., Affiliated to JNTUK, Kakinada
Kesanupalli Village, Narasaraopet – 522 601,
Palnadu Dist. A.P.

Phone No. 9121214708

Email ID: principal@eswarcollegeofengg.org, eswarcollegeofengg@gmail.com
web:eswarcollegeofengg.org

Date: 05-09-2022

CIRCULAR

This is to inform all IQAC members that the IQAC meeting will be held on 08.09.2022 at 03.30 PM at Principal chamber to discuss with the following agenda.

Agenda:


- 1 To review on the Previous IQAC meeting.
- 2 Discuss on mentoring system
- 3 Review on the quality of the Mid Examination Question paper and answer Script evaluation
- 4 Review on Admissions.
- 5 Discuss on student placements.
- 6 Any other matter with the permission of the chair


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Copy To:

- 1 The All IQAC members.
- 2 All HOD's .
- 3 Office.
- 4 Notice Board.


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Kesanupalli (V), NARASARAOPET (MD)
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Date: 08-09-2022

MINUTES OF MEETING

The chair person welcomed all the IQAC members, The IQAC coordinator kept the agenda points before the members to discuss.

Point No. 1.

To review on the Previous IQAC meeting.

Resolution:

Coordinator placed the action taken report before the chair, Members unanimously resolved and acceptance of minutes of the previous meeting.

Point No. 2.

Discuss on mentoring system

Resolution:

The chairperson reviewed the mentoring process method carried out in the institution at department level and expressed satisfaction at the way the issues were dealt.

Point No. 3.

Review on the quality of the Mid Examination Question paper and answer Script evaluation.

Resolution:

The committee reviewed the quality of the MID question papers based on the audit report submitted by the IQAC, all the faculty are advised to strictly follow the BT levels

Point No. 4.


Review on Admissions.

Resolution:

Discussion on the admissions for this academic year were done and everyone participated well in admission processes. Few members gave suggestions as institution need NAAC and autonomous status so that admissions will be improved. After this IQAC recorded the department wise admission details

Point No. 5.

Discuss on student placements


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Resolution:

There was a discussion on student placements of previous placement seson and collected various suggestions from members to improve the number of placements and there were also few suggestions bring more number of core companies. After the discussion done placement details are placed before the committee.

Chairperson announced the conclusion of the meeting and finally ended with the vote of thanks by the Co-ordinator, IQAC.



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Chilakaturipet Road,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.NO.	NAME	DESIGNATION	POSITION	SIGNATURE
Chairperson				
1	DR. G.NAGA MALLESWARARAO	PRINCIPAL	CHAIRMAN	
Representative from the Management				
2	SRI SHAIK MASTAN SHARIF	DIRECTOR	MEMBER	
Senior Administrative officers				
3	SHAIK MUNWAR ALI	Exam Section Incharge	Member	
Representatives from Teachers				
4	SRI. T. SAMBASIVARAO	HOD-CE	MEMBER	
5	DR. V. PRAVEEN	HOD - EEE	MEMBER	
6	DR. K. SANJEEVARAO	HOD - ECE	MEMBER	
7	K MUSALALIAH	HOD - MECH	MEMBER	
8	R. RAMBABU	HOD - AME	MEMBER	
9	SRI G. KARUNAKARA BABU	HOD - S&H	MEMBER	
10	DR. SK. MUZEER	HOD - MBA & TPO	MEMBER	
Nominees from Employers /Industrialists/Stakeholders				
11	KAMEPALLI BHRAMA NAIDU	INDUSTRIALIST	MEMBER	
12	A VENKATESWARULU	PARENT	MEMBER	
Nominee from Local society, Students and Alumni				
13	KAPILAVAYI RAJENDRA PRASAD	SAI VAGDEVI EDUCATIONAL SOCIETY, LOCAL EDUCATION ACTIVIST	MEMBER	
14	VV BRAMHA CHARI	ALUMNI-CSE	MEMBER	
Coordinator of the IQAC				
15	DR. S KHASIM	HOD-CSE	COORDINATOR	

IQAC CO ORDINATOR

CO-ORDINATOR
IQAC

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Chilakaluripet Road,
Kesanupalli (V), NARASARAO PET (M.D.)

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ACTION TAKEN REPORT, A.Y: 2022-23


Sl. No.	Topic Discussed	Date of Discussion	Action Taken	Date of Closure
1	To review on the Previous IQAC meeting	08-09-2022	IQAC placed the previous meeting minutes, reviewed and conformed	08-09-2022
2	Discuss on mentoring system	08-09-2022	All the mentors are intimated to submit the mentor registers at Principal	17-09-2022
3	Review on the quality of the Mid Examination Question paper and answer Script evaluation.	08-09-2022	Examination section in charge advised to verify the Mid question paper as it follow the OBE format with B.T leels	12-09-2022
4	Review on Admissions	08-09-2022	Admission section informed to focus on the new emerging courses offered by JNTUK.	08-09-2022
5	Discuss on student placements.	08-09-2022	TOP advice to submit the placement details to the IQAC	12-09-2022


IQAC COORDINATOR


PRINCIPAL

CO-ORDINATOR
IQAC
ESWAR COLLEGE OF ENGINEERING
KESANUPALLI VILLAGE, NARASARAOPET, A.P.

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ESWAR COLLEGE OF ENGINEERING
NARASARAOPET-522 601, Guntur (Dt.)


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web:eswarcollegeofengg.org

Date: 04-04-2023

CIRCULAR

This is to inform all IQAC members that, IQAC meeting will be held on 08.04.2023 at 03.30 PM at Principal chamber to discuss with the following agenda.

Agenda:

1. To review on the Previous IQAC meeting.
2. Reconstruction of IQAC Committee
3. Review on course file preparation
4. Review on Attainment calculation of the respective course.
5. Review on Conducting Add on Course for II, III, IV B.Tech Students
6. Review on Industrial Visits to the students.
7. Review on Summer internship for the II and III Year students.
8. Review on Community service project
9. To review the NAAC updates according to the criteria wise.
10. Internal Academic & administrative audit-2022-23
11. Any other matter with the

Copy To:

- 1 The All IQAC members.
- 2 All Teaching and Non – teaching faculty.
- 3 Office.
- 4 Notice Board.


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Phone No. 9121214708

Email ID: principal@eswarcollegeofengg.org, eswarcollegeofengg@gmail.com
web:eswarcollegeofengg.org

Internal Quality Assurance Cell

Date: 08-04-2023

MINUTES OF MEETING

The chair person welcomed all the IQAC members, E.C.E., The IQAC coordinator kept the agenda points before the members to discuss.

Point No. 1.

To review on the Previous IQAC meeting

Resolution:

Members unanimously resolved and acceptance of minutes of the previous meeting.

Point No. 2.

Reconstruction of IQAC Committee.

Resolution

Internal Quality Assurance Cell (IQAC) reconstructed, under the chairman ship of Dr G Nagamalleswara Rao, Principal, Eswar College of Engineering

S.NO	Name	Designation	Position
1	Dr. G.NAGA MALLESWARARAO	PRINCIPAL	CHAIRMAN
2	Dr. SK BASHEERA	HOD-ECE	COORDINATOR
3	SRI SHAIK MASTAN SHARIF	DIRECTIOR	MANAGEMENT NOMINE
4	SK MUNWAR ALI	EXAMINATION SECTION IN CHARGE.	ADMINISTRATIVE OFFICE NOMINE
5	SRI. SK AKHIL AHAMAD	HOD-CE	REPRESENTATIVE FROM STAFF
6	DR. V. PRAVEEN	HOD - EEE	REPRESENTATIVE FROM STAFF
7	Mrs V MADHAVI	HOD - ECE	REPRESENTATIVE FROM STAFF
8	K MUSALALIAH	HOD - MECH	REPRESENTATIVE FROM STAFF
9	P VASANTHI	HOD-DET	REPRESENTATIVE FROM STAFF


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10	R. RAMBABU	HOD - AME	REPRESENTATIVE FROM STAFF
11	SRI G. KARUNAKARA BABU	HOD - S&H	REPRESENTATIVE FROM STAFF
12	DR. SK. MUZEER	HOD - MBA & TPO	REPRESENTATIVE FROM STAFF
13	T VENU GOPALA CHARI	ALUMNI-CIVIL	MEMBER
14	KAMEPALLI BHRAMA NAIDU	INDUSTRIALIST	NOMINE FROM INDUSTRY
15	KAPILAVAYI RAJENDRA PRASAD	SAI VAGDEVI EDUCATIONAL SOCIETY, LOCAL EDUCATION ACTIVIST	NOMINE FROM LOCAL SOCIETY
16	G NARASIMHA RAO	PARENT	STAKE HOLDER
17	SHAIK MEERA JASMIN	STUDENT (2022 Batch)	STAKE HOLDER

Point No. 3.

Review on course file preparation

Resolution:

Chairperson initiated all the HOD's to submit the course files prepared in all the aspects at IQAC

Point No. 4.

Review on Attainment calculation of the respective course.

Resolution:

IQAC Coordinator advice the HOD's to calculate the PO and PSO attainment levels of all the courses.

Point No. 5.

Review on Conducting Add on Course for II, III, IV B.Tech Students


Resolution:

Principal initiated all the HOD's to schedule add on courses for every branch of students at least 36 Hr. The topics on recent and innovative techniques.

Point No. 6.

Review on Industrial Visits to the students.

Resolution:


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Principal instructed to identify the industries to provide industrial visit for the students and make the communication with the industries.

Point No. 7.

Review on summer internship for the II and III Year students.

Resolution:

IQAC Coordinator advice the HOD's to concentrate on summer internship, identify the potential areas to carry the industrial visit by II and III year students as per JNTUK regulations.

Point No. 8.

Review on Community service project

Resolution:

IQAC Coordinator advice the 1st year HOD to concentrate on Community service project as per the JNTUK regulations, advice to make the batches and allocate the guides.

Point No. 9.

To review the NAAC updates according to the criteria wise.

Resolution:

All the members discussed and reviewed about the NAAC updates according to criteria wise.

Point No. 10.

Internal Academic & administrative audit-2021-22

Resolution:

It is resolve that Internal Academic and Administrative Audit committee is framed to audit the department wise filing and submit the report by 22-04-2023.

Internal Academic and Administrative Audit committee-2021-22

S.No	Members	Department assigned
1	Sk Mona	H & S
	D Rekha	
	J Vishnumurthy	
	SK Farmanulla	
2	Dr Sk Muzeer	Civil
	S Saleem Basha	
	SK Dariya Vali	
3	E Pulla Rao	EEE
	V Durga Rao	


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	N Hymavathi	
	R Rambabu	
4	P Nagamani	ME
	N Balakrishna	
5	D Koteswara Rao	ECE
	P Bala Joseph	
	P Bharath Chandra	
6	K Musalaiaha	CSE
	SK Reshma	
7	SK Akhil Ahamed	AME
	SK Shareef	
	T Venugopala Chari	
	P Sardhar Khan	

Chairperson announced the conclusion of the meeting and finally ended with the vote of thanks by the Co-ordinator, IQAC.



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 Chilakaluripet Road,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.NO	Name	Designation	Position	Signature
1	Dr. G.NAGA MALLESWARARAO	PRINCIPAL	CHAIRMAN	
2	SRI SHAIK MASTAN SHARIF	DIRECTIOR	MANAGEMENT NOMINE	
3	SK MUNWAR ALI	EXAMINATION SECTION IN CHARGE.	ADMINISTRATIVE OFFICE NOMINE	
4	SRI. SK AKHIL AHAMAD	HOD-CE	REPRESENTATIVE FROM STAFF	
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14	KAPILAVAYI RAJENDRA PRASAD	SAI VAGDEVI EDUCATIONAL SOCIETY, LOCAL EDUCATION ACTIVIST	NOMINE FROM LOCAL SOCIETY	
15	G NARASIMHA RAO	PARENT	STAKE HOLDER	
16	SHAIK MEERA JASMIN	STUDENT (2022 Batch)	STAKE HOLDER	
17	Dr SHAIK BASHERA	HOD-ECE	IQAC COORDINARO	

IQAC CO ORDINATOR

CO-ORDINATOR
IQAC

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ACTION TAKEN REPORT, A.Y: 2022-23

Sl. No.	Topic Discussed	Date of Discussion	Action Taken	Date of Closure
1	To review on the Previous IQAC meeting	08-04-2023	IQAC placed the previous meeting minutes, reviewed and conformed	08-04-2023
2	Reconstruction of IQAC Committee	08-04-2023	Dr Shaik Basheera, HOD-ECE nominated as IQAC Coordinator	08-04-2023
3	Review on course file preparation	08-04-2023	HOD's have to submit the course file documents of all course to IQAC	22-04-2023
4	Review on Attainment calculation of the respective course.	08-04-2023	HOD's are instructed to submit the attainments of all the courses to IQAC	18-04-2023
5	Review on Conducting Add on Course for II, III, IV B.Tech Students	08-04-2023	HOD's have to identify the potential areas and resource persons for add on courses.	12-04-2023
6	Review on Industrial Visits to the students	08-04-2023	HOD's have to identify the tentative industries list likely to conduct industrial visit	12-04-2023
7	Review on Summer internship for the II and III Year students	08-04-2023	HOD's have to submit the summer internship potential areas, submit to IQAC	12-04-2023
8	Review on Community service project	08-04-2023	1 st year HOD have to submit the details of the CSP to IQAC	12-04-2023
9	To review the NAAC updates according to the criteria wise	08-04-2023	All the coordinators have to carry out the work and submit the work progress to the IQAC coordinator	18-04-2023
10	Internal Academic & administrative audit-2022-23.	08-04-2023	Internal academic audit have to carry by the constituted committee members and submit the report to IQAC	22-04-2023

IQAC COORDINATOR

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